

Introduction to School Rules

1. Pupils are expected to conduct themselves on all occasions according to the Behaviour for Learning Policy.
2. School uniform is to be worn correctly according to the list published, and articles of clothing should be clearly marked with the owner's name.
3. Dangerous items or any article likely to cause harm (such as knives, aerosols, lighters), must not be brought to school.
4. Pupils must adhere to the Mobile Phone Policy (available on the Website)
5. Pupils should not wear nail varnish, jewellery or make-up (see uniform list).
6. Pupils must not have cigarettes, alcohol, solvents, or drugs in school, nor with them on their way to and from school. Abuse of this rule may result in permanent exclusion according to the Governors' policy.
7. In the event of a child's absence parents are asked to inform school on the first day by phone and send a note to the form tutor on the day he/she returns.
8. School begins at 8.40 a.m. Pupils arriving after registration must report to Reception and sign in.
9. The railway line is very dangerous. Pupils must not trespass on or interfere in any way with railway property.
10. The stage, swimming pool, gym, labs and workshops are out of bounds unless a member of staff is present.
11. Pupils must remain on school premises for the whole of the school day.
12. If it is essential for a child to attend the Infirmary, Clinic, Dentist or Doctor, a note or appointment card must be shown to the Progress Tutor and School Receptionist, before the child leaves the school premises. Pupils must sign out at the School Office/Reception when they leave the premises, and they **MUST** sign in again as soon as they return.
13. If pupils are ill in school they should tell the subject teacher who may refer them to the School Nurse or, if she is not available, the School Receptionist. No-one should go to the Medical room or leave the premises without permission.
14. Money, bus contracts, valuables etc. must not be left in the pockets of clothing in the cloakrooms or changing rooms. Valuable items should not normally be brought to school eg ipods, electronic games, but if this is unavoidable, they should be left with Progress tutors or in the School Office.
15. Text books and journals are provided free of charge, but remain the property of the School. If lost or wilfully mis-used, pupils will be required to pay for them. Exercise books are provided free of charge and are freely exchanged when filled with properly written work. Lost or wasted books must be paid for.
16. If parents wish their children to come to school on a bicycle, they are asked to complete a form giving written permission. Pupils riding to school are advised to wear a helmet. They should not ride in school grounds. Permission to come to school on a bicycle will be withdrawn in cases of misconduct. It is the parents' responsibility to ensure that the bicycle is roadworthy and has lights when required. Bikes can be stored securely in the bike shed.