

**RIPLEY ST THOMAS CE HIGH SCHOOL
PARENTAL CONSENT FORM**

To: **Name of the child's parent(s) or guardian:** _____

Name of Child: _____

Occasionally, we may take photographs of the children at our school. These images may be used in our school prospectus, in other printed publications that we produce, on our school website, or on project display boards in school. We may also make video or webcam recordings for school-to-school conferences, monitoring or other educational use.

Occasionally, our school may be visited by the media who will take photographs or film footage of a high profile event, or to celebrate a particular achievement. Pupils will often appear in these images, which may appear in local or national newspapers or on televised news programmes. **(See over/Conditions of Use for more information on use of images by the media).**

In order that we can protect your child's interests, and to comply with the Data Protection Act 1998, **please read the Conditions of Use on the back of this form before answering questions 1-4 below and signing and dating this form. Please return the completed form (one for each child) to school as soon as possible.**

(please tick)

- | | | | |
|----|--|------------------------------|-----------------------------|
| 1. | May we use your child's photograph in the school Prospectus and other printed publications that we Produce for promotional purposes, or on project Display boards, etc.? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 2. | May we use your child's image on our school website? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 3. | May we record your child's image on video? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| 4. | May we allow your child to appear in the media as part of school's involvement in an event? (Please note conditions of use on the back of this form) | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

I have read and understand the conditions of use attached to this form.

Parent's or Guardian's signature _____

Name (block capitals please) _____

Date: _____

CONDITIONS OF USE

1. This form is valid for the period of time your child attends this school. Your consent will automatically expire after this time.
2. The school will not re-use any photographs or recordings after your child leaves this school without further consent being sought.
3. The school will not use the personal details or full names (which means first name **and** surname) of any child or adult in a photographic image, on video, on our website, in the school prospectus or in any of our other printed publications.
4. The school will not include personal e-mail or postal addresses or telephone or fax numbers on video, on our website, in our school prospectus or in any of our other printed publications.
5. If we use photographs of individual pupils, we will not use the full name of that child in any accompanying text or caption.
6. If we use the full name of a pupil in the text, we will not use a photograph of that child to accompany the article.
7. We may include pictures of pupils and teachers that have been drawn by pupils. We may use group or class photographs or footage with very general labels, such as 'a science lesson'.
8. We will only use images of pupils who are suitably dressed.
9. Parents should note that websites can be viewed throughout the world and not just in the United Kingdom, where UK law applies.

Notes on Use of Images by the Media

If you give permission for your child's image to be used by the media then you should be aware that:

- The media will want to use any printed or broadcast media pictures that they take alongside the relevant story;
- It is likely that they will wish to publish the child's name, age and the school name in the caption for the picture (possible exceptions to this are large group or team photographs);
- It is possible that the newspaper will re-publish the story on their website, or distribute it more widely to other newspapers or media organisations.